

# NATOMAS GIRLS SOFTBALL LEAGUE



By-Laws  
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NATOMAS GIRLS SOFTBALL 2012 BY-LAWS

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# NATOMAS GIRLS SOFTBALL 2012 BY-LAWS

## **ARTICLE I NAME, LOCATION, AND BOUNDARIES**

### **Section 1. Name**

The name of this non-profit organization is the Natomas Girls Softball League Incorporated, also known as Natomas Girls Softball (hereinafter referred to as “NGS”).

### **Section 2. Location**

The home fields for NGS are located at Althea B. Smythe Elementary School, 2781 Northgate Boulevard, Sacramento, CA 95833

### **Section 3. League Boundaries**

The league boundaries are the Sacramento River to the West, the Sacramento/Sutter County line to the North, Business 80 and Watt Avenue to the East and Highway 50 to the South, together with all of the City of West Sacramento.

A map of the exact league boundaries shall be maintained and filed with NorCal Girls Softball and will also be posted on the official league website.

## **ARTICLE II OBJECTIVE**

The objective of the league is to promote and encourage social, physical, mental and moral development of girls aged 4½ to 16 through positive organized softball. The program will encourage good sportsmanship and friendly competition, while educating players about teamwork, fellowship, courtesy, discipline and integrity.

## **ARTICLE III PLAYER ELIGIBILITY, MEMBERSHIP AND PARTICIPATION**

### **Section 1. Player Eligibility**

All girls aged 4½ to 16 as of December 31<sup>st</sup> of the preceding year AND meeting at least one of the following requirements shall be eligible for participation as a player:

- A. The primary residence of at least one parent or legal guardian is within the current league boundaries.
- B. Attend a school located within the current league boundaries.
- C. Have previously participated in Natomas Girls Softball AND have not participated in another Northern California Girls Softball Association member league since.

### **Section 2. Membership**

#### **Section 2a. Northern California Girls Softball Association Membership**

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Natomas Girls Softball League shall maintain an active membership in the Northern California Girls Softball Association (NorCal) and shall participate, to the extent possible, in all Association activities.

### **Section 2b. NGS Membership**

Any parent or legal guardian listed on the official registration form of an eligible player, shall be considered a member of NGS and be afforded all the privileges thereof.

### **Section 3. Participation**

- i. The number of girls who may participate will only be limited by the availability of managers, coaches, field availability, and/or insurance requirements.
- ii. Priority of participation will be in the order of registration.
- iii. Players registering after the maximum number of available roster spots have been filled will be placed on a waiting list until a spot becomes available or there are enough players and coaches to form an additional team. (Additional teams will not be formed after the player draft).
- iv. Girls may participate after receiving parental or guardian approval, as evidenced by their signature on an approved registration form, paying the prescribed registration fees, and committing to the minimum level of fundraising or paying the associated opt-out fee.
- v. The approved registration form, which includes a medical release, will be completed by the specified registration deadline.
- vi. The registration fee is to be determined by the Executive Board before the beginning of the registration period.
- vii. No girl shall be denied participation based on the inability to pay the registration fee. Members unable to pay the registration fee may meet privately with the Executive Board to work out alternate arrangements.

## **ARTICLE IV OFFICERS OF THE LEAGUE**

### **Section 1. Executive Board**

The executive board shall consist of: President, Vice-President, Secretary, Treasurer, Umpire-in-Chief and 1 Division Representative for each active division (6u, 8u, 10u, 12u, 14u, 16u)

#### **Section 1a. Elections**

The officers of the executive board shall be elected by ballot vote. Nominations for Board positions will be accepted beginning May 1<sup>st</sup>. Voting shall take place on the closing day of the Spring Season. All members in good standing shall be entitled to cast one vote for each board position.

#### **Section 1b. Term of Office**

Officers shall serve a one year term commencing at the November board meeting.

#### **Section 1c. Removal and Resignation**

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Any officer may be removed by a majority vote of league members. Resignations will be by written notice to the Executive Board.

### **Section 1d. Vacancies**

Vacancies will be filled by the Executive Board.

### **Section 2. Appointed Board Positions**

The following board positions will be open for appointment by the executive board:

Registrar	Snack bar Coordinator
Field Manager	Fundraising Coordinator
Equipment Manager	Social Media Coordinator
Uniform Manager	Event Coordinator
Tournament Director	

### **Section 3. Duties and Responsibilities**

#### **Section 3a. President**

- i. Shall preside at all regular meetings for the league.
- ii. Shall establish and dissolve all committees.
- iii. Shall serve as league representative at all NorCal meetings.
- iv. Shall have general supervision of league affairs and countersign all checks and drafts.
- v. Shall be the custodian of the leagues articles of incorporation, by-laws, and League rules.
- vi. Serves as an ex-officio member of all committees, except the Nominating and the Protest Committees, and may call meetings of all committees.

#### **Section 3b. Vice-President**

- i. Shall assist the President and shall act for (and in place of) the President in event of the President's absence or disability or at the President's request. In the event of the President's resignation, death or removal, the Vice President shall assume the Office of the President and serve fro the remainder of the term.
- ii. Shall assist all committee chairpersons and coordinate their activities.
- iii. Shall serve as the chairperson of the Competition Committee.
- iv. Shall serve as the chairperson of the Audit Committee.
- v. Shall serve as the chairperson of the League Rules Committee.
- vi. Shall serve as the League Commissioner for Winter League
- vii. Act as the Publicity Manager
- viii. Shall coordinate the league manager's ACE training
- ix. Shall preside at all regular meetings for the league in the absence of the President

#### **Section 3c. Secretary**

- i. Shall keep a complete record of all proceedings of all League and Executive Board meetings and make such record available at the following regular league meeting.

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- ii. Shall make arrangements for the location and notify the Board, in writing, of all regularly scheduled meetings.
- iii. Shall preside over all regular and special meetings, in the absence of the President and Vice President.
- iv. May countersign checks and drafts
- v. Shall perform all other duties that are incidental to the Office of the Secretary
- vi. Shall reserve locations for player registrations for the dates and times set by the Executive Board
- vii. Shall obtain, submit for approval and distribute necessary registration flyers to the schools within the NGS boundaries. The flyers should be distributed a minimum of two (2) weeks prior to the first day of registration
- viii. Shall Prepare, with the President, league schedules for the regular season games
- ix. Shall coordinate for, and supervise league team pictures
- x. Shall obtain board member and equipment insurance prior to the Spring Season.

### **Section 3d.** Treasurer

- i. Shall maintain adequate and correct books and accounts of the property and business transactions of the League.
- ii. Upon the request of a board member, the treasurer shall permit the inspection of any or all of the books and accounts within five days after the request is made.
- iii. Shall promptly deposit all funds of the League in such financial institution as shall be designated by the Executive Board.
- iv. Issues and signs checks in payment of league bills that are chargeable against an approved budget appropriation or other authorization by the executive board. Such checks must be presented to the President or Secretary for countersignature.
- v. Prepares financial reports, including an income statement of financial conditions, for presentation at all regular league meetings and at such other times as directed by the President. The income statement will be in detail and at a minimum display each source of income and amount, category of expenditure and amount, pending expenses and current balances.
- vi. Shall, along with the Vice President, perform an annual audit of the books and present the findings to the Executive Board before the January meeting.
- vii. Shall prepare a proposed annual budget to be presented to the Executive Board for review at the regular November meeting.
- viii. With the assistance of the President and Vice President, shall fulfill federal, state and local requirements related to, and for the purpose of, maintaining non-profit status and operations including the filing of annual information statements and taxes with the Internal Revenue Service and Franchise Tax Board.

### **Section 3e.** Umpire-in-Chief

- i. Shall schedule all umpires for regular season games.
- ii. Shall maintain a current roster of available umpires.
- iii. Shall evaluate the skills and knowledge of umpires.
- iv. Shall train and supervise the umpires.
- v. Shall coordinate attendance of annual umpire clinics.
- vi. Shall maintain a record of the umpiring crew.
- vii. Shall coordinate with the registrar insurance for all umpires.

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- viii. Shall obtain and distribute copies of the current rules of play for each division.

### **Section 3f.** Division Representatives

- i. Shall be the divisions representative to the board.
- ii. Shall be responsible for the coordination of their respective divisions.
- iii. Shall collectively conduct mandatory pre-season and mid-season coaches meetings for the purpose of Orientation, Safety, and Coaching Fundamentals.
- iv. Shall provide managers/coaches with information regarding team organization, draft day, league rules, schedules, tournaments, and All\*Stars.
- v. Shall be responsible for the scheduling, rescheduling and cancellation of games.
- vi. Shall coordinate with Division Representatives from other leagues for the scheduling of inter-league games.
- vii. Shall be responsible for the placement of girls from the waiting list onto teams.
- viii. Shall preside over the selection of All\*Star managers, coaches and players.

### **Section 3g.** Registrar

- i. Shall coordinate, with the Secretary, Player Registrations.
- ii. Shall maintain a league register of all Executive Board members, managers, coaches, umpires and players.
- iii. Shall submit the current season league register to NorCal and GSSA.
- iv. Shall obtain insurance coverage for Players, Coaches/Managers, Umpires, Executive Board Members, playing fields and practice fields.
- v. Shall be responsible for the coordination of late registrations.
- vi. Shall create and maintain a waiting list of players registering after the maximum number of girls for their division has been reached.

### **Section 3h.** Field Manager

- i. Shall create a proposed budget for field maintenance and related activities and submit it to the Treasurer for inclusion in the proposed annual budget.
- ii. Shall maintain an inventory of field maintenance equipment.
- iii. Shall oversee the condition and preparation of the fields with the NGS President.
- iv. Shall develop a plan for field maintenance and improvements.
- v. Shall organize and oversee field maintenance days.
- vi. Shall coordinate field use for league and tournament play.
- vii. Shall have final determination of field suitability during incimate weather.
- viii. Shall be responsible for the purchase and re-supply of field chalk.
- ix. Shall oversee the league recycling program, and have full discretion of the use of proceeds for field related expenditures.

### **Section 3i.** Equipment Manager

- i. Shall create a proposed budget for new league equipment and submit it to the Treasurer for inclusion in the proposed annual budget.
- ii. Shall purchase new equipment for the League.
- iii. Shall maintain an inventory of League equipment.

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- iv. Shall ensure all League equipment is kept in proper working order and is safe for use.
- v. Shall be responsible for proper storage of equipment.
- vi. Shall be responsible for issuing all equipment. A record will be kept of equipment issued to Managers/Coaches including a detailed description, quantity and replacement value.
- vii. Shall be responsible for ensuring all Managers/Coaches turn in their equipment at the conclusion of each season.

### **Section 3j.** Uniform Manager

- i. Shall research and interview vendors to provide league uniforms.
- ii. Shall present uniform options and pricing to the Executive Board for final selection.
- iii. Shall be responsible for ordering and issuing all uniforms.
- iv. Shall be responsible for coordinating sponsor logos/information to be included on uniforms.
- v. Shall ensure uniform orders are correct, and rectify any discrepancies.

### **Section 3k.** Snack Bar Coordinator

- i. Shall establish a selection of items for sale.
- ii. Shall establish a price list for items for sale.
- iii. Shall be responsible for preparing the snack bar for opening day.
- iv. Shall be responsible for re-stocking the snack bar inventory.
- v. Shall keep receipts of purchases and sales, and submit such, with proceeds to the Treasurer on a weekly basis.
- vi. Shall create a schedule for team snack bar support.
- vii. Shall oversee all snack bar helpers.
- viii. Shall prepare, maintain, and distribute first aid kits to umpires prior to each game.
- ix. Shall close down and prepare the snack bar for the off season.

### **Section 3l.** Fundraising Coordinator

- i. Shall research and interview vendors to provide league fundraising.
- ii. Shall present fundraising options to the Executive Board for final selection.
- iii. Shall coordinate and oversee fundraising activities.
- iv. Shall coordinate and oversee the League Sponsorship Program.
- v. Shall keep records, as applicable, of all fundraising activities.
- vi. Shall provide guidance, and assistance as necessary, for specialized fundraising (see Article XVI, Section 4)

### **Section 3m.** Social Media Coordinator

- i. Shall maintain and update the official league website.
- ii. Shall maintain and update league Facebook and Twitter accounts.
- iii. Shall coordinate any league announcements and/or advertising with local media (newspapers, magazines, television, etc.)
- iv. Shall oversee the creation and distribution of the League Sports Program.



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### **Section 3n.** Event Coordinator

- i. Shall recommend to the Executive Board the need for establishing committees.
- ii. Shall find volunteers to serve, as needed, on committees.
- iii. Shall coordinate all committee activities.
- iv. Shall coordinate all league events (i.e. Opening Day, River Cats, Hit, Pitch & Run, May Day Run, Closing Day, etc.)
- v. Shall be responsible for ordering and issuing trophies and sponsor plaques.

### **Section 3o.** Tournament Director

- i. Shall recommend dates and format of the Natomas Shootout and end of season tournaments to the Executive Board for approval.
- ii. Shall be responsible for the advertisement of the Natomas Shootout.
- iii. Shall be responsible for the registration of teams for the Natomas Shootout.
- iv. Shall create brackets and schedules of tournaments.
- v. Shall, with the Umpire In Chief, secure umpires for the tournaments.
- vi. Shall establish and distribute Tournament Rules.
- vii. Shall be responsible for ordering tournament awards.
- viii. Shall be on-site, except in the case of emergency, during tournaments

## **ARTICLE V CAPITAL AND USES**

### **Section 1 Capitol**

The capitol of this league shall be obtained through registration fees, fundraising promotions, voluntary donations, tournament fees, concessions and sponsorships. All capitol not collected for a specified special use (see Section 4) shall be considered to be part of the general fund.

### **Section 2 Uses**

The spending of all capitol in the general fund shall be for the benefit of the league at large. Expenditure of funds of less than \$250 may be made with the approval of two executive board members. Expenditure of funds of \$250 or greater shall be approved by a majority vote of the executive board.

### **Section 2a. Approved Uses**

Capitol from the general fund may be used for, but is not limited to, the following: NorCal Membership Dues, NorCal Conference Registration Fees, Board Meetings (limited to location reservation fees plus \$50 per meeting for food and beverages), Board Insurance, Player Insurance, Field Use Fees, Field Maintenance Costs, Field Improvement Projects, Umpire Fees, Uniforms, Equipment, Utilities, Portable Toilets, Mailbox Fees, Postage, Printing Costs, Concessions, Opening and Closing Day Costs, and Winterball.

### **Section 2b. Excluded Uses**

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Capitol from the general fund shall not be used for purposes which are not available to the league at large. Such purposes include, but are not limited to, Tournament Registration Fees, Softball Clinics, Private Instructors, Team Parties, All\*Star Expenses.

Fees associated with the Executive Board and NorCal functions are deemed to benefit the league at large and are specifically not excluded under this section.

### **Section 3 Excess Funds**

Any and all capitol remaining in the general fund at the conclusion of the Spring season shall be applied towards the general operating costs of the league for the Winterball season.

Any and all capitol remaining in the general fund at the conclusion of the Winterball season shall be applied towards the general operating costs of the league for the following Spring season.

Any and all capitol in excess of \$5000.00 in the general fund at the conclusion of the Winterball season may, at the discretion of the Executive Board, be moved to a separate account and designated for a major field improvement project.

### **Section 4 Special Uses**

Capitol necessary for any excluded uses per Section 2b above may be raised with approval from the Executive Board in accordance with the provisions set forth in Article XVI Section 4. All capitol raised in excess of that necessary for the specified use shall be forfeited to the general fund.

## **ARTICLE VI MANAGERS/COACHES**

### **Section 1 Adult Female**

Each team shall have, as a member of its coaching staff, an adult female over the age of 18 years. The female coach must be present at all team practices, scrimmages and games. If, for any reason, the female is not present a substitute female over the age of 18 years must be present in the dugout.

### **Section 2 Coaching Requirements**

All persons having an interest in being a member of the coaching staff shall:

- i. Complete, sign and submit a coaching application.
- ii. Complete, sign and submit a GSSA background check.

### **Section 3 Coach Selection**

- i. The secretary will submit a list of prospective managers and coaches to the Executive Board for review and approval.
- ii. The Executive Board will make the final selection of coaches.
- iii. Coaching priority is as follows:
  - a. Returning managers in the same division, with child.
  - b. Returning manager moving up a division, with child.

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- c. Assistant manager in the same division, with child.
- d. Returning manager in the same division, without child.
- e. Assistant manager moving up a division, with child.
- f. Assistant manager moving up a division, without child.

### **Section 4 Responsibilities**

- i. Managers/Coaches will have the complete responsibility for the activities, control and welfare of their teams while on the playing field and at other team functions.
- ii. Managers/Coaches shall not leave a practice or game until all of the players have been picked up by their parent or guardian.
- iii. Managers must carry medical releases for each player during all practices, games and other team functions.
- iv. Shall be knowledgeable of Rules of Play for league play and tournament play.
- v. Shall be knowledgeable of Player Eligibility rules.
  - a. Any manager playing an ineligible player is subject to disciplinary actions.
  - b. Failure to comply may result in ineligibility to manage a team.
- vi. Shall adhere to the Coach's Code of Conduct.
- vii. Shall be responsible for preparing their assigned field prior to games.
- viii. Shall be responsible for maintaining their assigned field following a game.
- ix. Shall be responsible for obtaining league issued equipment and uniforms from the Equipment and Uniform managers.
- x. Shall be responsible for returning league issued equipment in good order at the end of each playing season to the Equipment Manager.
  - a. Managers/Coaches will sign for their equipment at issue and will be liable for all missing equipment.
  - b. All equipment must be returned to the Equipment Manager.
  - c. Noncompliance will result in a billing to the manager/coach for the replacement value of the equipment.

### **Section 5 Miscellaneous**

- i. Persons wishing to manage, coach, and/or assist more than one team shall first receive approval from the executive board. No person shall manage, coach, and/or assist more than one team within the same division.
- ii. Board members shall be allowed to manage, coach and/or assist a team during the time they serve as a board member.
- iii. Division Representatives may not manage, coach and/or assist a team within the division he/she represents without approval from the Executive Board.

## **ARTICLE VII DIVISION AND AGE BRACKETS**

### **Section 1. League Divisions**

The League shall be composed of 5 divisions: T-Ball (6u), Rookie (8u), Mini Minor (10u), Minor (12u), and Major (14u and 16u).

### **Section 2. Age Brackets**

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- i. The age requirements for the various divisions are as follows:

T-Ball (6u)	4-1/2 – 6
Rookie (8u)	7-8
Mini Minor (10u)	9-10
Minor (12u)	11-12
Major (14u)	13-14
Major (16u)	15-16
- ii. Playing age is determined by the player's age as of December 31<sup>st</sup> of the previous calendar year.
- iii. Players wanting to play up a division must get approval from the Executive Board.
- iv. Players registered prior to the registration deadline will have first priority, in the order registered, for their respective division.
- v. In any season in which there are not enough registered players to form a team within a specified division, the players registered for that division shall be permitted to play in the next higher division. Players moving up under this section shall retain their registration priority.

### **ARTICLE VIII TEAM FORMATION**

#### **Section 1. Skills Assessment**

Prior to the player draft, the league will hold a skills assessment of registered players, for the purpose of evaluating a players hitting, fielding, throwing and running abilities.

#### **Section 2. Pre-Selected Players**

- i. Each team shall be permitted to select a maximum of 3 players prior to the draft. These players should include 1) the Manager's/Coach's daughter(s) 2) a pre-designated pitcher and 3) a pre-designated catcher.
- ii. Pre-selected players shall be approved by the Division Representative.
- iii. Should any of the pre-selected players have a designated 'Buddy', the Buddy shall be included as one of the 3 pre-selected players.
- iv. Under no circumstance shall a team begin the draft with more than 3 pre-selected players.

#### **Section 3. Draft**

- i. The player draft will be overseen by the Division Representative.
- ii. Each division will hold its own draft.
- iii. The draft order will be determined by random draw.
- iv. Managers will first draft players who are participating on the Select Team.
- v. Managers will next draft players who participated in the skills assessment.
- vi. Each manager, in turn, will select 1 player.
- vii. Managers selecting a player having a 'Buddy' will forfeit their next selection.
- viii. Managers may not draft any player registered in a lower division.
- ix. Managers may not draft any player not registered with the league.

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### **Section 3a. Draft of Players Participating on Select Teams**

- i. Players participating on Select Teams shall be evenly distributed among the recreation teams.
- ii. The team having the fewest number of pre-selected (see Section 2) Select Players shall draft first.
- iii. Each manager, in turn, will select 1 player until all teams have an equal number of Select Players.
- iv. The draft order for the remaining Select Players will be determined by random draw.
- v. Each manager, in turn, will select 1 player until all Select Players have been drafted.
- vi. The draft will continue in order until all players participating in the skills assessment have been selected.
- vii. Compensatory draft picks shall be awarded to any teams having fewer players at the conclusion of this round.

### **Section 3b. Draft of Players Participating in Skills Assessment**

- i. Players who participated in the skills assessment will be selected by draft.
- ii. The draft order will be determined by random draw.
- iii. Each manager, in turn, will select 1 player.
- iv. Managers selecting a player having a 'Buddy' will forfeit their next selection.
- v. The draft will continue in order until all players participating in the skills assessment have been selected.

### **Section 3c. Draft of Players not participating in Skills Assessment**

- i. Players who do not participate in the skills assessment will be selected by blind draw.
- ii. Players will be grouped by previous playing experience, and their names placed face down on the draft table.
- iii. The selection will continue in the order left off following the selection of players participating in the skills assessment.
- iv. Managers selecting a player having a 'Buddy' will forfeit their next selection.
- v. The draft will continue in order until all players have been selected.

### **Section 4. Late Registered Players**

- i. Players registering after the formation of teams will be assigned to the team with the fewest number of players.
- ii. In the event all available roster spots have been filled, late registered players will be placed at the bottom of the waiting list.

### **Section 5. T-Ball (6u) Division**

- i. The T-Ball division will not participate in the draft.
- ii. Players will be assigned to teams by the Division Representative.
- iii. The criteria used for forming teams will be:
  - a. Attendance of the same school
  - b. Living in the same neighborhood
  - c. Parent request

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- d. Any other valid reason.

### **Section 6. Player Trades**

- i. Player trades will only be made for extenuating circumstances beyond the control of the parties involved.
- ii. Trades will be made in consultation with the coaches affected.
- iii. Trades must have the President's approval.
- iv. Trades must be reported to the Registrar.

## **ARTICLE IX LEAGUE RULES**

### **Section 1. General League Rules**

- i. All members of NGS must adhere to their respective Code of Conduct.
- ii. Smoking, or use of other tobacco products, is not permitted on school grounds or at any league function.
- iii. Alcoholic beverages are not allowed on school grounds or at any league functions.
- iv. No fighting.
- v. No use of profanity, obscenities or other foul language.
- vi. Animals are not permitted on school grounds.
- vii. No jewelry will be worn by players, except for medical bracelets, which must be taped securely to the player's arm.
- viii. Only positive cheering is accepted from teams and fans.
- ix. No noise from behind the backstop that is meant to rattle the batter or pitcher will be allowed.
- x. Coaching is not allowed from behind the backstop.
- xi. Parents or Guardians must pick up their child within 15 minutes of the scheduled end time of games and practices.

### **Section 2. Rules of Play**

- i. The official League Rules of Play shall be maintained as a separate instrument.
- ii. The official League Rules of Play shall be reviewed annually, and amended as necessary to conform to the current year rules of play as established by NorCal.
- iii. The official League Rules of Play shall be made available to all managers, coaches and umpires prior to the beginning of the season.
- iv. The official League Rules of Play shall be made available to all members of NGS through the league website.
- v. A printed copy of the official League Rules of Play shall be made available for review at all home games.
- vi. The official League Rules of Play will govern all plays, except where not defined will revert to NorCal rules of play, which will revert to ASA rules of play.

### **Section 3. League Policies**

#### **Section 3a. Refund Policy**

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- i. Parents of players requesting a refund must provide the league with a written request.
- ii. Players that are requesting a refund prior to March 1 will receive a full refund of their registration fees only.
- iii. Players requesting a refund between March 1 and Opening Day will receive a partial refund (registration fee less the cost of uniform and insurance)
- iv. After Opening Day there are No Refunds.

### **Section 3b. Late Registration Fees**

- i. The full amount of the current year registration fee plus applicable late fees will be charged to any player registering before April 15.
- ii. Registration fees will be prorated for players registering after April 15.

### **Section 3c. Deferred Payments**

- i. Deferred or alternate payments may be approved by the Board in the event of hardship situations.

## **Section 4. Disciplinary Action**

All disciplinary actions will be reviewed by the Board for investigation of alleged incident. If any action is taken the League President and/or Vice President will inform the individual of the Board's decision and penalty.

An appeal hearing may be requested by any person found in violation of league conduct rules. An Eligibility and Reinstatement Committee will be appointed by the executive board to hear the appeal.

The following are an outline of the League's disciplinary actions:

1. **CODE OF CONDUCT VIOLATIONS:** Applies to any player, coach, manager, or parent who fails to adhere to their respective code of conduct.
  - Minimum Penalty: 1 month probation
  - Maximum Penalty: 1 year probation
2. **EJECTIONS:** Applies to any player, coach, manager, or parent ejected from a game by an umpire or other league officer. Any ejected player/coach/manager/parent **MUST** leave the field immediately. Failure to do so may result in a maximum penalty for the violation. If the ejected player/coach/manager/parent continues any disruptions from the spectator area, they will be suspended for 1 additional game and placed on probation. An incident report will be completed and submitted to the NGS Executive Board.
  - Minimum Penalty: 1 Game Suspension
  - Maximum Penalty: 2 Game Suspension and 1 Year Probation
3. **NON-COMPLIANCE:** Applies to any person refusing to abide by an officials decision.
  - Minimum Penalty: Immediate ejection and 2 game suspension
  - Maximum Penalty: Termination for the remainder of the year

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4. **PHYSICAL AGGRESSION:** Applies to any person who is physically aggressive towards any other person. This includes any unwanted physical contact including, but not limited to, shoving or striking a person.
  - Minimum Penalty: Immediate ejection and 8 game suspension
  - Maximum Penalty: Termination for the remainder of the year
5. **PROFANITY/OBSCENE LANGUAGE:** Applies to any person who uses profanity and/or racial, sexual, religious or disability based slurs
  - Minimum Penalty: Immediate ejection and 8 game probation
  - Maximum Penalty: Termination for the remainder of the year
6. **VERBAL ABUSE:** Applies to any person being verbally abusive towards any player, coach, manager, official, league director, tournament director, representative, or spectator. This includes, but is not limited to, use of profanity, racial slurs, harassment, threats or intimidation.
  - Minimum Penalty: Immediate ejection and 8 game suspension
  - Maximum Penalty: 2 year suspension
7. **REPEAT VIOLATION:** Applies to any person already on probation for any other violation and found guilty of an additional violation.
  - Minimum Penalty: Double the penalty of the new violation
  - Maximum Penalty: Lifetime suspension

## ARTICLE X ALL STAR TEAMS

### Section 1. Participation

Each division consisting of two or more teams during the Spring Season, excluding T-Ball, may form an All\*Star team and participate in the NorCal All\*Star Tournament, pre All\*Star GSSA Tournaments and regional tournaments if the team qualifies for such.

The 8u division may participate only if an All\*Star or equivalent tournament is offered for that division.

Except for the NorCal All\*Star Tournament, participation in post season tournaments is optional, and must be agreed to by the required minimum number of players for each tournament. Teams not having commitment from the required minimum number of players for any particular tournament are discouraged from participating in said tournament.

### Section 2. Selection of Managers

- i. All Star managers will be selected by vote.
- ii. All Star managers must be ACE certified for the current year.
- iii. Each team within the same division shall have two votes, one each to be cast by the manager and the head coach.
- iv. The umpire in chief and the division representative shall each have one vote.
- v. In the event of a tie, the league President shall cast the deciding vote.



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- vi. The voted in manager will select his/her coaching staff.
- vii. The adult female requirement (Article IV, Section 1) shall apply.

### **Section 3. Selection of Players**

- i. All Star teams will consist of a minimum of 12 and a maximum of 15 players.
- ii. All Star tryouts will be held no later than the weekend prior to closing day.
- iii. Each manager may submit a maximum of seven of the strongest players from all the teams in the division to participate in the tryout.
- iv. All players must meet the player eligibility requirements set forth by NorCal.
- v. Players trying out must be committed to the team. They must be willing to participate in all practices and post season tournaments.
- vi. The division representative shall make the final selection of players.
- vii. There is no requirement that each team to be represented on the All Star team.
- viii. No All Star player may be dropped from an All Star team without the approval of the executive board.
- ix. In the case of injury or other loss of a player, replacement players may be added to the team. The coaching staff will select a player from the list of potential All Star players, subject to the approval of the Division Representative and the Executive Board.

### **Section 4. Rules of Play**

The rules for post season play will be set forth by the corresponding tournament director. It is the responsibility of the team manager to obtain a copy of the tournament rules.

### **Section 5. Tournament Fees**

The NorCal All\*Star tournament fees shall be paid by NGS using funds from All\*Star registration fees. All other tournament fees must be paid by the team through fundraising or other means (see Article XVI Section 4).

## **ARTICLE XI WINTER LEAGUE**

Winter League is available for the fall season for the 8u thru 16u divisions.

- i. The Vice President will act as the Winter League Commissioner.
- ii. Managers or coaches who wish to form a winter league team must inform the Vice President by closing day of the spring season.
- iii. Managers, Coaches and Scorekeepers must attend the mandatory NorCal Winter League meeting.
- iv. All girls wishing to participate in Winter League must complete a registration form and pay registration fees by August 1<sup>st</sup>.
- v. Returning players from the current year spring season registering before the August 1<sup>st</sup> deadline will be given priority in the order registered.
- vi. Players not meeting the Winter League eligibility requirements as set forth by NorCal must receive an exemption form the NorCal Winter League Commissioner.
- vii. The rules for Winter League play will be set forth by the NorCal Winter League Commissioner. It is the responsibility of the team manager to obtain a copy of the playing rules.

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### **ARTICLE XII      LIMITATIONS**

#### **Section 1.      Referendum Procedure**

- i.      Actions of the Board shall be subject to referendum upon petition by 25% of current league members. The petition must be in writing and submitted to the Secretary.
- ii.     Upon receipt of a valid request for referendum, the Secretary will notify the voting membership of the petitioned subject.
- iii.    The petition will be voted on at the next regularly scheduled League meeting that will be held within 31 days from the date of notification.
- iv.     If the majority of the votes cast by the voting membership favor the petition, then the Executive Board will promptly take the necessary action to implement that decision.

### **ARTICLE XIII     MEETINGS**

#### **Section 1.      Regular Meetings**

Regular meetings of the Board shall be held on a monthly basis the week following the regularly scheduled NorCal meeting. These shall be open meetings.

#### **Section 2.      Special Meetings**

Special meetings of the Executive Board shall be held whenever called by the President, or in his absence or disability, by any two Board members.

#### **Section 3.      Notice of Meetings**

Notice of the time and place of regular and special meetings will be given to each officer and representative by the Secretary at least three (3) days prior to the meeting. Notices of special meetings will include the purpose of the meeting.

#### **Section 4.      Quorum**

A simple majority of the filled Executive Board positions shall be necessary and sufficient to constitute a quorum for the transaction of routine business.

#### **Section 5.      Proxy**

Any qualified member of the league may act as a proxy, with the power to vote, if that person presents written authorization from the absent representative.

### **ARTICLE XIV     PARLIAMENTARY AUTHORITY**

The rules contained in Robert's Rules of Order shall govern this Board in all cases, except when inconsistent with the bylaws of the Association.

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### ARTICLE XV

### MISCELLANEOUS

#### Section 1. Sponsors

League sponsors shall be approved by a majority of the Board.

#### Section 2. Approval of Contracts

The President and Vice President shall have the authority to enter into binding contracts on behalf of the league after such contracts have been reviewed and voted upon by the full Board.

#### Section 3. Specialized Fundraising

Select groups (an individual Team or an entire Division) shall be permitted to raise funds using Natomas Girls Softball non-profit status, for specific causes in accordance with the following:

1. Groups desiring to raise funds for a specific cause shall submit an application to the Board for approval
  - a. State the purpose of fundraising (i.e. tournament, clinic, etc.)
    - i. Purpose must be softball related
    - ii. Purpose must be made available to all members of team or division
    - iii. Purpose must be covered by league insurance
  - b. State the exact amount of funds needed
  - c. State the type of fundraising activity
  - d. State the proposed date(s) and time(s) of fundraising activity
    - i. Activity may not conflict with another league fundraising activity
2. Groups shall submit a sample advertisement for the proposed activity (flyer, e-mail, etc.) which conforms to the following:
  - a. Must include "Natomas Girls Softball"
  - b. Must state exact purpose of fundraising
  - c. Must state benefactors (specific team or division)
3. The group requesting fundraising is responsible for all necessary coordination, set-up and clean-up.
4. The group is responsible for any up front costs.
  - a. Up front costs may be requested from the general fund and, if approved, shall be repaid prior to disbursement of raised funds for selected purpose.
5. The fundraising event shall be limited to a single day or in the case of a sales type fundraiser, one week.
6. Funds raised in excess of the specified amount necessary shall be forfeited to the general fund.

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**ARTICLE XVI      STANDING COMMITTEES**

Audit Committee  
League Rules Committee  
Competition Committee